

【修士課程出願者用】出願書類確認表
Application Documents Checklist for Master's Program

【Bクラスター 工学研究科大学院掛に提出】募集要項「Ⅲ 出願要領」及び下記を参照の上、必要な書類がそろっているか確認してください。

Please submit to Graduate Student Section in B Cluster Office. Please make sure that you have necessary documents before submission, referring to III Application Documents in the Guidelines and the following.

	京大工学部卒業 (見込)者 Graduate / the Expected to Graduate from Faculty of Engineering, Kyoto University	日本の大学(京大 工学部以外)卒業 (見込)者 Graduate / the Expected to Graduate from Japanese University (Except for Faculty of Engineering, Kyoto University)	外国の大学卒業(見込)者 Graduate/ the Expected to Graduate from Universities outside of Japan.			出願資格(2) 該 当者(高専専攻 科修了・学位取 得者等) Applicants under Our Eligibility Requirement (2)	注意事項 Notes
			京大工学研究科研究生 Research Students of Graduate School of Engineering, Kyoto University	京大研究生(工学以外) Research Students of Graduate School in Kyoto University (except for Graduate School of Engineering)	左記以外 Applicants Other than the Two Listed Left.		
出願資格 Eligibility Requirement	(1)	(1)	(3)(4)(5)(6)			(2)	※募集要項のⅡ i 「出願資格」参照。 Refer to II i "Elgibility" in our Guidelines.
☐ 志願票・写真票 Application Form and Photograph	○	○	○	○	○	○	☐ 出願する「入試区分」or「志望専攻」は正しいですか？ Is the printed “Division/Department” right? ☐ 写真は剥がれないように貼付できていますか？ Paste a photo securely. If it seems to come unglued, repaste it again.
☐ 受験票送付用封筒 Return Envelope for Examination Voucher to Applicant	○	○	○	○	○	○	☐ 370円/110円分の切手を 重ねず に貼付していますか？ Paste a total of 370/110 yen Japanese postage stamp on each envelope by glue, not overlapping each other. Write the address only within Japan. (ATTENTION: Be sure to buy postage stamp not revenue stamp.)
☐ 合格者受験番号一覧送付用封筒 Envelope for Result of Entrance Examination	○	○	○	○	○	○	☐ 封筒のサイズは 長型3号(120mm×235mm) ですか？ Please prepare standard " 3号"envelope (Size:120mm×235mm) , and paste each label. Paste strongly not to come off.
☐ 在留カード(表裏)のコピー Photocopy of Both Sides of Residence card	外国人留学生のみ提出 Only for International Students						※出願時に提出できない者は、パスポートのコピーを提出すること。 If you can't submit this, please submit a photocopy of passport page with face photograph.
☐ 履歴書 Resume	○	○	○	○	○	○	☐ 出願する入試種別に合った用紙を使用していますか？(修士外国人留学生:用紙左上に記載) Is Course/Program/Enrollment month (upper left of the paper) right? ☐ 履歴に空白期間はありませんか？(所属する学校が無い期間は「自宅学習」等記入してください) Fill in the section "History" without blank period. Applicants who have the period of study at home fill in like "Study at home".
☐ 国費留学生証明書 MEXT Scholarship Student Certificate	現在、京都大学工学部・工学研究科以外に在籍中の国費留学生のみ提出 Only for International Students who Are Currently in Receipt of MEXT Scholarship, also Expected to Receive It after Enrollment, and Don't Belong to Graduate School of Engineering or Faculty of Engineering, Kyoto University.						※所属の学校が発行したもの The certificate is issued by university which you currently enroll in.
☐ 成績証明書(原本) The original of academic transcript		○		○※	○	○	☐ 日本語・英語以外の証明書には、日本語訳または英語訳を添付してください If the certificate is not written in English or Japanese, the original one and its English or Japanese translation must be submitted.
☐ 卒業(見込)証明書(原本) Original of Certificate of Graduation/Expected Graduation		○		○※	○	○	☐ 日本語・英語以外の証明書には、日本語訳または英語訳を添付してください If the certificate is not written in English or Japanese, the original one and its English or Japanese translation must be submitted.
☐ 推薦書(原本) Original of Letter of Recommendation				○※	○		☐ 日本語・英語以外の証明書には、日本語訳または英語訳を添付してください If the certificate is not written in English or Japanese, the original one and its English or Japanese translation must be submitted.
☐ 学士の学位授与証明書(原本) Original of Certificate of Bachelor's Degree						○	※出願資格Ⅱ i(2)に該当する者のみ Only for applicants under our eligibility requirement II i(2).

※工学研究科協力講座(研究所等)の研究生で、研究生の出願・入学手続きの際に原本を提出し、確認を受けている場合に限り、コピーの提出を可とする。

We can accept the photocopy of these documents only if applicants are research students who belong to the Cooperating Chairs of our Graduate School, which are the designated laboratories in research institutes of Kyoto University, and already submitted the original documents when applying.

【志望する入試区分のクラスターへ提出】

Submission to Cluster Office in Each Desired Division

入試区分別の指定提出書類 Documents Required in Some Divisions Other than the Above	募集要項の「入試区分別入学試験詳細」をよく読んで提出物の有無を確認し、指定された方法により提出してください。 提出場所は、上記書類の提出先と異なります。 In some Divisions, you may be required to submit other documents than the above. Read “Details of Entrance Examination of each Division and Department” in the Guidelines carefully. Please be noted that other documents need to be <u>submitted to cluster office in each desired division, different from the receiving office for the documents above.</u>
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