

Notes of submission documents for Doctoral Thesis Defense

You can submit these documents by registered postal service, not in person
to prevent the Covid-19 infection

- | | (Name in Japanese) |
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| ① Request form for Doctoral Thesis Defense(form14-①) | 学位論文審査願 1通 |
| ② Doctoral Thesis ×4sets (Simple bookbinding is available) | 学位論文 4冊 |
| ③ List of contents ×2sets(form3) | 論文目録 2通 |
| ④ Curriculum Vitae×4sets(form4) | 履 歴 書 4通 |
| ⑤ Method of Publication×1 (form2) (with signature and Professor's stamp)
and its full text data in EXCEL format ×1
博士學位論文の公表方法について、1部とその電子データ(エクセル) | |

Please upload the file on the Trapon site as noted with ※ below
(You can choose text style in Japanese or English ver.)

- ⑥ The full text data of doctoral thesis starting with cover page (PDF).
Please also upload the data on the Trapon site.

※ How to upload the full text data (PDF)⑥ and Excel file(⑤)on Trapon site

1. Send just an email to ronbun@adm.t.kyoto-u.ac.jp first
2. Trapon URL will be sent to you by email, and upload these data on Trapon

For international Ph.D. students, please also submit a request form for Ph.D. diploma in English on this time.

Regarding the Book binding, please refer to another file,

“Please read this before binding the doctoral thesis booklet” posted in the same webpage.

The date in all the documents should be the same as the actual submission date.

The **thesis title and name notation must be unified** for both the **submission documents and thesis booklet**, including differences in uppercase and lowercase letters.

For example, “Study on....” and “STUDIES ON...” is considered as different notation.

“Kyodai Taro”, “KYODAI TARO” and “Taro Kyodai” are considered as all different notation

“山崎 花子”and “山崎 花子” is also considered as different notation.

Do not use any Logo, Kyoto university, Date, Affiliation etc. in the Cover page.

Name and Title are required. It is free to put into “Year”. Spine is also the same.

Regarding ③, It's required **“Name of magazine, Date and Year of its publication” and “Number of Pages”** In the case of changing the title when publishing, you need to write original thesis (chapter) title first, and **add changed title with ※(title) in the last line.** Peer-reviewed articles that are only posted on the website can be listed. It is required Webpage name, its URL and Posted date. Regarding the CV ④, state on chronologically without blank period.

Please make sure if there are no printing, data and page number errors inside the booklet before submission.