

Request Photocopies



I searched KULINE for journals containing articles I want to read, but the libraries on the same campus do not have them, and e-journals are not available. How can I get them?

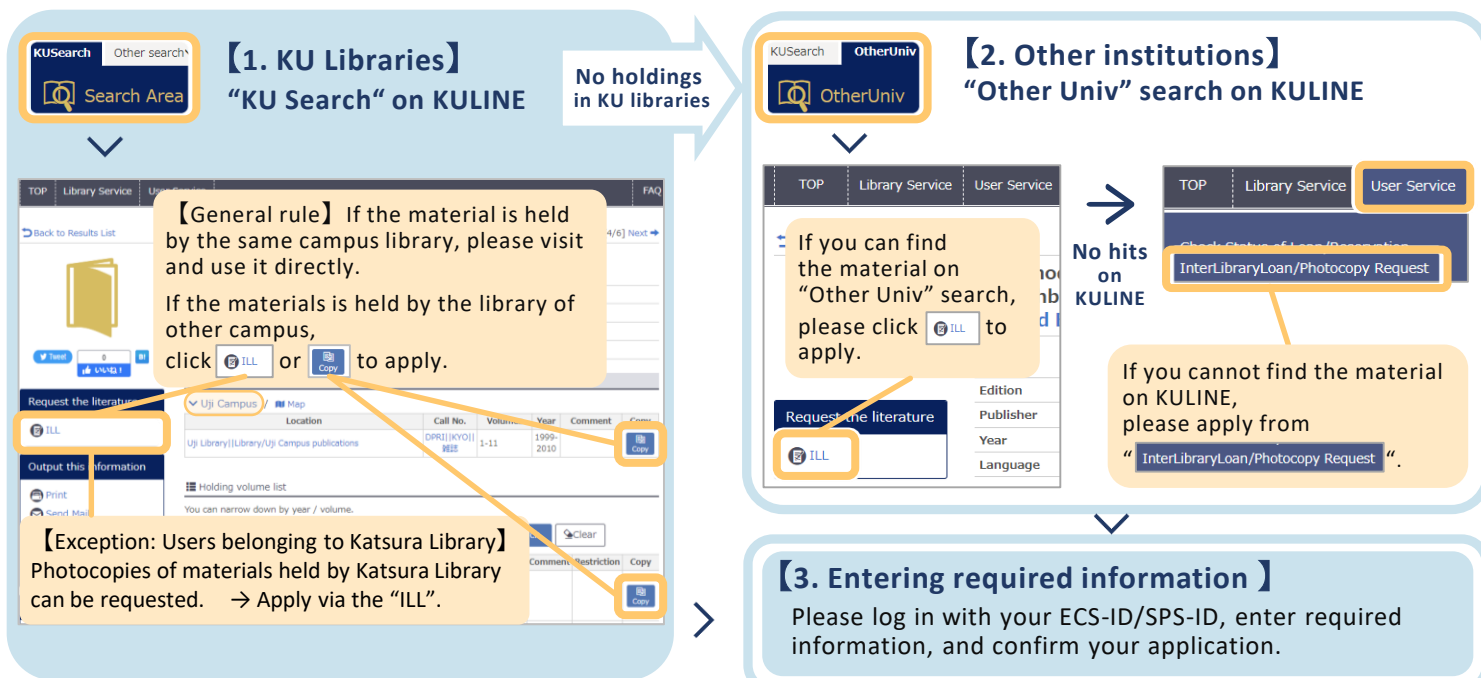
You can **request photocopies** from other Kyoto University (KU) campus libraries or other institutions. This service is basically charged.



Apply

KULINE: "KU Search" → "Other Univ" search → Apply

KULINE

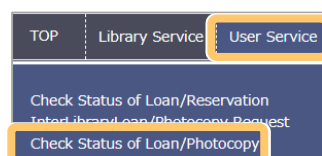


Payment	Library	Form	Notes
Private Expense	Katsura Library	Paper	If you belong to Katsura Library, your requests will be handled by Katsura Library.
	Main Library (Uji can also be selected)		If you belong to the North/South Libraries and wish to use materials held by libraries on Yoshida Campus, please visit the library directly. Requests for photocopies from other campuses or other universities will be handled by the Main Library.
Public Expense (Laboratory budget)	The library you belong to e.g., • Katsura Library • The North Library • The South Library etc.	Paper PDF (on-campus eDDS only)	Please submit "Application Form for Photocopy/Interlibrary Loan at Public Expense" to the counter at the first time. (A signature or seal of the person responsible for the budget is required.) The application form can be downloaded from the link on the bottom left.

eDDS (Electronic Document Delivery Service) : You can read literatures (articles, etc.) on other campuses using PC and other devices **in the university network environment**. [public expense only]

Confirm

Check the status of your request, Receive the photocopies



You can check the status of your request from "Check Status of Loan/Photocopy". We will email you when photocopies are ready.

